COLLEGE OF ENGINEERING KARUNAGAPPALLY

(Managed by IHRD, A Govt. of Kerala Undertaking) Karunagappally, Kollam (Dist.)-690523

PROCEDURE FOR GETTING VERIFICATION CERTIFICATE OF STUDENTS (As per IHRD order No.DB1/2676/18/HRD dated 08.08.19)

- 1. Fee for getting soft copy of students verification report: Rs.600/- + GST applicable (presently: 18%).
- 2. Fee for getting hard copy of students verification report: Rs.650/- + GST applicable (presently: 18%).
- 3. Attach copy of official request consolidated mark list and provisional/degree certificate.
- 4. Verification report will be forwarded within four working days from the date of receipt of application.
- 5. Verification fee can be sent as DD and also through online bank transfer, UTR number, date, amount and remarks should be mentioned specifically.

Bank Account details

A/c holder

Principal, College of Engineering Karunagappally

A/c No.

57026243760 -

Bank & Branch

SBI, Karunagappally

IFSC code

SBIN0070056

PRINCIPAL
COLLEGE OF ENGINEERING
KARUNAGAPPALLY





COLLEGE OF ENGINEERING KARUNAGAPPALLY

(Govt. of Kerala, Managed by IHRD)

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Application for Student Verification

SI.No	Particulars	Details claimed by the applicant
1.	Name of Candidate	
2.	Date of Birth	
3.	Name of University / School board	
4.	a) Course attended	b) Branch
5.	a) Duration of Course	b) Scheme:
6.	a)Admission No.	b) Year of Study:
7.	Month and Year of final semester exam	
8.	Register No. of Examination	
9.	a) Result of exam as per records	b) Final year marks/ Grade (CGPA)
10.	Additional information required, if any	
11.	Details of documents attached for verification (attach photocopy/scanned image with email)	



Details of Institution/Agency requesting verification

1.	Name of employer for which	
	information is requested	
2.	Name of verification agency/	
	institution	
3.	Address	
4.	Phone No.	
5.	Email ID	
6.	Name &Designation of	
	person requesting	
	information	
7.	Email ID to which	
	verification report to be send	
8.	Address to which	
	verification report to be sent	
	by registered post, if	
	required.	
9	Details of verification fee	DD No/ Trans. ID
	remitted.	for Rs/- dated:
	(DD/Account Transfer)	Bank remittance on at branch

